



## QCWA STATE PHOTOGRAPHY CONTEST 2024.

### NOTES FOR DIVISION CONVENORS

**Contact each Branch President** with details of the Contest and ask who will be your contact person within the Branch. You may like to suggest each Branch appoints a Branch Photography Convenor.

Contact the State Photography Chairman with your contact details and advise her of your Division Finals date when known. Arlene Roberts, M: 0428 457 461. Email [qcwaphotography@gmail.com](mailto:qcwaphotography@gmail.com)

Early distribution of information allows people to look out for photo opportunities over a period of months, not just at the last minute. This will also allow Branches to plan for Contest Days well in advance of Division judging, to be sure their entries reach you in time for the judging date you nominate. If you want the photos posted to you, make sure they have your postal address and allow time for delivery before the nominated date. You may accept their 1<sup>st</sup> placed photographs on the day of your judging/display, complete with a copy of the Branch-to-Division paperwork, but ask that they send you a copy of the form earlier (by post or email), so you know how much space you will need to display the photos. This will also be a guide to how much time the judge will need to do their job.

Enquire early in 2024 who your Region Convenor is, and contact her so she knows you will be her contact in your Division. Ask for the date of the Region Meeting and for her to advise you what date she requires the photos by as she may get the judging done before the meeting commences.

**Arrange the date for your judging/display in your Division.** This may be at a regular Division Meeting or on a special day chosen by your Division to display the contests that will be held at Region – Dressmaking, the Public Speaking, Interpretive Reading and Poetry Recital contests, and International tea towels.

**At the Division Display, Category 14.** Special Category- Primary Product of the Year – Pumpkin is judged by a coin donation. You will need containers, e.g. cups or envelopes, to hold the money in front of the photos. You can use any system you choose for this, but after the coin voting is decided, please give your Division Treasurer the funds collected for her to forward to the State Photography Treasurer. Please clearly label this. She will send the Division Financial Return Form to accompany funds she is forwarding for this collection and any donation Division may like to make to the Contest.

**ON COMPLETION OF THE DIVISION JUDGING PLEASE FORWARD A COPY OF THE DIVISION-TO-REGION RETURN FORM and THE FIRST and SECOND PLACED PHOTOGRAPHS BY POST, or by hand, TO THE REGION CONVENOR.**

**If possible, please ensure that each photo has 4 Velcro dots/pieces on the back, one in each corner. Thank you.**

POST OR EMAIL A COPY OF THE FORM TO THE STATE PHOTOGRAPHY CHAIRMAN

KEEP THE ORIGINAL FORM AT THE DIVISION

COMPLETE THE DIVISION TO STATE FINANCIAL FORM

**Please note: State is not responsible for Division prizes. It is your Division's decision if you award prizes.**